

FLORHAM PARK BOARD OF EDUCATION

Regular Public Meeting, September 26, 2023

Ridgedale Middle School

Ridgedale Auditorium

71 Ridgedale Ave

AGENDA

(Formal action will be taken on the following)

Executive Session 6:30pm

Public Session 7:00pm

Mission Statement: The Florham Park Schools are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement. This results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Student Learning Standards, which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

A. CALL TO ORDER

B. ROLL CALL

BOARD MEMBER	PRESENT	ABSENT
Ms. Anello (Christina)	X	
Mr. Miscia (John)	X	
Ms. Cali (John)	X	
Mr. Priore (Michael)	X	
Ms. Sabatos (Stacey)	X	
Ms. Heinold (Kristina)	X	
Mr. Perillo (Brian)	X	

C. EXECUTIVE SESSION

WHEREAS, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or current and potential litigation; now

BE IT RESOLVED, that the Florham Park Board of Education adjourns to Executive Session; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

D. RECONVENE PUBLIC SESSION

Motion by Ms. Anello to adjourn the Executive Session for the purposes of negotiations, legal issues, personnel issues and reconvene the Regular Meeting at 7:05 p.m. Said motion was seconded by Ms. Heinold.

E. FLAG SALUTE

F. SUNSHINE STATEMENT

In accordance with the Open Public Meetings Act, (Chapter 231, P.L. 1975), adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

G. SUPERINTENDENT'S REPORT: Dr. Caponegro reported:

1. Current Enrollment - 947
2. Drill Report
3. Suspension Report
4. Referendum/Facilities Update(s)
 - a. Briarwood School - Window Project, HVAC Project, Ceiling/Lighting Project
- *Mr. Csatlos, Mr. Infantolino and S.Caponegro met with a local landscaping company to discuss beautifying the front of Briarwood School following the replacement of the window project. Currently in discussions with the landscaping company regarding designs and the company donating labor to help complete the project. The BWD Window Project, including shelving, is 95% complete, the last of shelving units and countertops are expected to be installed in the next 4 weeks. The BWD HVAC Project is 100% complete. The district is waiting for a compressor to arrive to replace a faulty one. All are covered under warranty. The BWD Ceiling/Lighting Projects are 100% completed. The only item still outstanding, but does not impact the project is the programming of the lights which is being scheduled shortly.*
5. Latino-Hispanic Recognition Month
- *In the month of September, the district takes time to acknowledge Hispanic-Latino Heritage month In the Florham Park School District, the district celebrates diversity and recognizes the contributions of Hispanic-Americans and others who have made an impact in our history. As part of our district's curriculum, students explore more about these contributions in their world language, interactive read alouds, and social studies classes. In addition, the curriculum department highlighted many of these areas in their From the Curriculum Office newsletter that was sent out.*
6. District Happenings/Communication
 - a. Opening of School
- *Successful and smooth transition for the opening of schools. S.Caponegro credited the work of the administrative team, teachers ,staff, parents and students for this success. Team effort. i*
- b. Security Measures
- *The district has had multiple meetings with SROs to discuss threat assessments, and updated recommendations using tabletop scenarios. The district has provided updated security measures to the staff and have scheduled a reunification meeting with the FPPD and FDU head of security for October The district continues to have a great relationship with the Florham Park Police, and he thanked them for their presence and services.*
- c. Back-To-School Nights
- *Scheduled for this week. District had a conflict with tonight's B2S night at BWD and the BOE meeting since the district has conflicts earlier in the month and chose not to have the BOE meeting last evening due to Yom Kippur. These conflicts do not appear to impact next. Additionally, the principals will be discussing next year's start times for B2S night to be more consistent with each other.*
- d. PTA Fall Festival - Fri, 9/29 @ RMS
- *The PTAs fall festival is taking place on Friday starting at 4:00pm at RMS, pending weather. Thanked the PTA for their efforts, resources and volunteerism.*
- e. FPEF Fall Arts, Crafts, and Music Festival. - Sat., 10/21 @ RMS
- *The FPEF Fall Arts, Crafts & Music Festival is taking place on Saturday, October 21st @ RMS if inclement weather. Looks to be a great event for the community, and it was a pleasure being part of the planning phase for facility use along with Mr. Infantolino.*
- f. Professional Learning Community (PLC)
- *S.Caponegro will be spearheading a PLC with other local districts who have principals with 3 years or less of experience to work on common duties associated with their positions and to increase their network of administrators as a resource and as additional support.. This would be above/beyond the mentoring performed by NJSPA and in-district PLCs.*
- g. Community Relations - September Storm

- With the permission of President Perillo, S.Caponegro met with HPRHS following the September storm that greatly impacted HPRHS to offer the district's assistance. Hanover Park's Superintendent thanked FP for reaching out so quickly to assist in any way.
- 7. Outstanding Design Award - American School & University
 - The state-of-the-art Ridgedale Middle School STEM lab, also known as "The Forge", was recognized and awarded the Outstanding Design Award by American School & University. American School & University is a national publication focused on educational architecture. The design of "The Forge" at Ridgedale Middle School was featured in their August 2023 issue alongside projects from other top design firms who won this year's competition in their respective categories. The renovation of the Ridgedale Middle School STEM lab was part of the 2019 referendum. LAN Associate's Lead Architect, Stephen Secora and associate Matt Fink presented the BOE with a plaque. Mr. Secora stated that it has been a pleasure working with Dr. Caponegro, Mr. Csatlos and Mr. Infantolino on these many projects and the time they dedicated to the planning and implementation.
- 8. NJDOE QSAC Monitoring Results - "High Performing" School District Designation
 - S.Caponegro stated that after months of waiting, the district has just received the NJDOE QSAC monitoring report that was conducted last spring. QSAC stands for Quality Single Accountability Continuum. The district received "high performing" status 3 years ago for what it appears to be the first time according to the DOE. The district has now been designated as "high performing" for two consecutive QSAC monitoring cycles. Categories measured are: Instruction & Programming, Fiscal Management, Governance, Operations and Personnel. QSAC monitors districts every 3 years. S.Caponegro stated that an incredible amount of time and preparation is done by the district to meet these categories. Much credit to the teachers, administration, staff, parents and to the BOE. This score is especially impressive since it factored in data used for the instruction and program section and operations section that included COVID year results. S.Caponegro stated that a High Performing status is factored into home values. Following tonight's meeting, the letter from the DOE will be posted online.

H. PUBLIC COMMENT-OPEN:

This portion of the meeting is open to any individuals for the purpose of addressing resolutions on this agenda or matters that they find is important to the Board of Education, and is governed by Board Policy 0167. Prior to making a comment, members of the public are required to state their names, addresses and the subject matter of the comment. Comments are limited to three minutes per person. No participant may speak more than once on the same topic until all others who wish to speak on the topic have been heard. Comments made by members of the public may or may not be responded to by the Board. Any response that is provided will be made at the end of the public comment period, after all comments have been heard.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Students and employees have specific legal rights afforded by the laws of New Jersey. Therefore, comments regarding specific students and employees will not be responded to by the Board. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Ms. Alcantara - FPEF Announced the fall grant cycle. FPEF 1st fall festival is 10/21 at FPK Gazebo. Ms. Heinold asked who approves the grants and how the fundraising is doing? Ms Alcantara stated the FPEF solely approves and is doing well in yearly fundraising. As a parent, Ms. Alcantara asked how the High Impact Tutoring Grant is going to be used? She provided information on the services offered by a vendor "Tutor Me" Dr. Caponegro reviewed the parameters of the grant and stated the district will be using district staff and purchasing resources. Asked if students will be bused? S.Caponegro stated, if available.

Ms. Hausman, FPEA President - Confirmed TAB for 10/11 4pm-6pm. Asked if Back to School night could be a consistent start time? Advocated for the earlier start since teachers are there for a long day. K.Heinold stated that a 5pm start time and earlier start time is difficult for working parents. M.Hausman stated as a parent, she would take off work earlier if need be. S.Caponegro stated that "hopefully, a happy median can be scheduled for the future. Asked what "EAS" stood for in finances, Executive Assistant to the Superintendent. Asked about consistency between Board members and administration attending

conferences. S.Caponegro that travel and fees are associated, but in the future, will place the same amounts for the NJSBA conference since some members may decide to attend.

I. COMMITTEE REPORTS

Policy/Personnel - Dr. Caponegro reported on the meetings of 9/18/23.

Curriculum - Ms. Cali reported on the meeting of 9/18/23.

Finance/Facility/Transportation - Ms. Cali reported on the meeting of 9/18/23.

H.P.R.H.S Articulation - Student Presidents

Teacher Administrator Board - Next meeting is scheduled for 10/11.

Project Community Pride - Mr. Miscia reported that he met with the program director recently to discuss the state of the program.

Borough Liaison - no report

Ms. Cali motioned to amend Finance resolution #1 to reflect consistent dates and allowances for all attendees at the NJSBA Conference. The motion was seconded by Mr. Priore.

Motion: YC Second; MP 7 yes, 0 no

Ms. Heinold motioned to approve the resolutions by consent agenda. The motion was seconded by Ms. Cali.

Motion; KH Second; YC 7 yes, 0 no

J. RESOLUTIONS

POLICY

Upon recommendation of the Superintendent, move to:

1. **Approve** the minutes of the August 28, 2023 Regular Board Meeting.

Motion; KH Second; YC 7 yes, 0 no

2. **Approve** the minutes of the August 28, 2023 Regular Board Meeting Executive Session.

Motion; KH Second; YC 7 yes, 0 no

3. **Be It Resolved**, that the board accepts and approves the Superintendent's current to date (September 21, 2023) bullying report. *(On file in Administration Office)*

Motion; KH Second; YC 7 yes, 0 no

4. **Be It Resolved**, that the board affirms the Superintendent's (August 18, 2023) bullying report, *second notice. (On file in Administration Office)*

Motion; KH Second; YC 7 yes, 0 no

5. **Approve** the following events/fundraisers for the 2023-2024 school year;
(subject to changes pending circumstances and adjustments to local, state, federal health guidance)

Event/Fundraiser	School	Organization/Staff Member	Dates
Bake Sale	RMS	Student Council/ Danielle Cantwell, Brenda Cochario	TBD
Toy Drive	RMS	Student Council/ Danielle Cantwell, Brenda Cochario	TBD
Pajama Drive	RMS	Student Council/ Danielle Cantwell, Brenda Cochario	TBD
Penny War	RMS	Student Council/ Danielle Cantwell, Brenda Cochario	TBD
Food Collection	RMS	Student Council/ Danielle Cantwell, Brenda Cochario	TBD

Motion; KH Second; YC

7 yes, 0 no

6. **BE IT RESOLVED**, that the Florham Park Board of Education approves the following revised appointments for the **2023-2024** School Year:

504 Compliance Officer (34 CFR 104.7(a))	Melissa Picciano
Division of Child Protection and Permanence	Melissa Picciano
District Attendance Officers (N.J.S.A. 18A: 38-2)	Jeremy Serfozo
Building Affirmative Action Officers	Jeremy Serfozo
Homeless Liaison (34 CFR 104.7(a))	Jeremy Serfozo

Motion; KH Second; YC

7 yes, 0 no

7. **Approve** the first reading of the following policies and regulations;

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Motion; Second; CA JM YC MP SS KH BP

8. **Approve** the second reading of the following policies and regulations;

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Motion; Second; CA JM YC MP SS KH BP

PERSONNEL

1. **Upon recommendation of the Superintendent, move to approve the following Personnel Items:**

A. Additional Compensation:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/ Step	Compensation	GAAP Code	Eff.	Term.
B	Cicarelli, Gina	Additional Compensation	BWD	Occupational Therapist/ SED.001.OTP.02		Per Contract 3*\$64.13	\$192.39	11-000-216.100	08/16/23	
B	Crosetto, Kevin	Additional Compensation	RMS	Teacher/ REG.001.TSS.02		Per Contract 7*\$37.00	\$259.00	11-130-100-101	8/28/23	
B	De Filippo, Samantha	Additional Compensation	BWD	Occupational Therapist/SED.001.OTP.03		Per Contract 11*\$48.16	\$529.76	11-000-216-100	9/26/23	
B	Ford, Alecia	Additional Compensation	BWD	Teacher/SED.001.IPS.02		6*\$47.09	\$282.53	11-105-100-101	9/06/23	9/28/23
C	Guerin, Linda	Additional	DIST	Transportation/		Per Contract	\$786.27	11-000-251-105	9/02/23	9/10/23

		Compensation		CAP.000.SEC.03		17.5*\$44.93		& 11-000-270-160		
B	Hausman, Maggi	Longevity	BKL	G&T/Basic Skills Teacher/SED.001.BSI.02	1.0	MA/Step 18	\$1,400.00	11-000-221-110	9/15/23	
C	Houston, Kristin	Additional Compensation	DIST	EAS / GAP.999.SEC.01		Per Contract 35*\$39.34	\$1,376.90	11-000-230-105	8/26/23	9/10/23
B	Kuzemczak, Donna	Longevity	BKL	Special Education Teacher/SED.001.RRM.09	1.0	MA+30/ Step 15	\$900.00	11-213-100-101	9/01/23	
B	Mulè, Maggie	Additional Compensation	BWD	School Psych./SED.001.PSY.01		Per Contract 7*\$37.00	\$259.00	11-000-219-104	9/01/23	
C	Nester, Kristine	Longevity	BKL	Secretary/SAP.999.SEC.03	1.0	Step 15	\$1,400.00	11-000-240-105	9/15/23	
B	Stumpf, Jane	Longevity	BKL	Librarian/SSP.001.LIB.02	1.0	MS/Step 15	\$900.00	11-000-222-104 11-120-100-101	9/01/23	
B	Waltner, Erica	Additional Compensation	BKL	BCBA/SED.001.ABA.01	1.0	Per Contract 12*\$57.55	\$690.60	11-000-216-100	9/06/239 /08/23	
B	Waltner, Erica	Additional Compensation	BKL	BCBA/SED.001.ABA.01	1.0	Per Contract 7*\$57.55	\$402.85	11-000-216-100	9/09/239 9/20/23	

B. Appointments/Resignations/Retirements/RIFS:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Compensation	GAAP Code	Eff.	Term.
D	Bierly, Susan	Nurse Sub-list	DIST	Per Diem Substitute Nurse		Per Contract	\$200.00	11-000-213-100	9/01/23	6/30/24
B	Cochario, Brenda	Retirement	RMS	World Language Teacher /REG.001.TWL.01	1	MA+30/18	\$90,560.00	11-130-100-01	6/30/24	
C	Nuzzi, Yvonne	Resignation	RMS	Staff Assistant / SED.999.CLA.29	.75	Step 11	\$21,142.52	11-213-100-106	8/14/23	
D	Takla, Nicole	Nurse Sub-list	DIST	Per Diem Substitute Nurse		Per Contract	\$200.00	11-000-213-100	9/01/23	6/30/24

C. College Student Placements/Internships:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Compensation	GAAP Code	Eff.	Term.

D. Athletics/Co-Curricular Appointments/Revisions:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Compensation	GAAP Code	Eff.	Term.
E	Cohen, Amanda	Appointment	BWD	STEAM Club Advisor		Per Contract 30*\$37.00	\$1,110.00	11-401-100-101	09/01/23	6/30/24
E	Fitzgerald, Krista	Appointment	BKL	Art Club Advisor		Per Contract 60*\$37.00	\$2,220.00	11-403-100-101	09/01/23	06/30/24
E	Kuzemczak, Donna	Appointment	BKL	Prize Patrol Advisor		Per Contract 10*\$37.00	\$370.00	11-403-100-101	09/01/23	06/30/24
E	Letchinger, David	Appointment	BKL	STEAM Club Advisor		Per Contract 60*\$37.00	\$2,220.00	11-403-100-101	09/01/23	06/30/24
E		Appointment	BKL	Bell Choir Advisor		Per	\$1,665.00	11-403-100-101	09/01/23	06/30/24

	Mitchetti, Rose					Contract 45*\$37.00				
E	Pasculli, Kathleen	Appointment	BKL	Chess Club Advisor		Per Contract 12*\$37.00	\$444.00	11-403-100-101	09/01/23	06/30/24
E	Pasquale, Francesca	Appointment	BKL	Kindness Club		Per Contract 15*\$37.00	\$555.00	11-403-100-101	09/01/23	06/30/24
E	Williver, Katie	Appointment	BKL	Homework Club Advisor		Per Contract 21*\$37.00	\$777.00	11-403-100-101	09/01/23	06/30/24

E. Leave of Absence:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/ Step	Compensation	GAAP Code	Eff.	Term.
C	Bennett, Sarah	Leave of Absence (Paid)	BWD	Secretary/ SAP.999.SEC.04	1.0	Step 3	\$58,547.00	11-000-240-105	10/01/23	10/13/23
C	Bennett, Sarah	Leave of Absence (Unpaid)	BWD	Secretary/ SAP.999.SEC.04	1.0	Step 3	\$58,547.00	11-000-240-105	10/16/23	11/24/23
B	Rinaldi, Kate	Dock/Unpaid (FMLA)	RMS	School Psych./ SED.001.PSY.03	1.0	MA+30/ Step 9	\$73,185.00	11-000-219-104	9/20/23, 10/04/23, 10/18/23- 10/20/23, 10/25/23, 10/26/23	
B	Williver, Katie	Dock/Unpaid	BKL	Teacher/ REG.001.WRS.01	1.0	MA+30/ Step 16	\$84,065.00	11-120-100-101	10/30/23	

F. Revisions:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/ Step	Compensation	GAAP Code	Eff.	Term.
A	Serfozo, Jeremy	Revised Start Date	BWD	BWD Principal/ SAP.001.PRI.01	1.0		\$98,587.59 (prorated)	11-000-240-103	9/06/23	
E	Stumpf, Jane	Appointment (REVISED)	BWD	Team Leader Specials		Per Contract 25*\$37.00	\$925.00	11-403-100-101	9/01/23	6/30/24

G. Transfers:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/ Step	Compensation	GAAP Code	Eff.	Term.

Motion; KH Second; YC

7 yes, 0 no

2. Approve the following job descriptions for the FY24. *(On file in Administration Offices)*

- District-wide Sound and Lighting Technician

Motion; KH Second; YC

7 yes, 0 no

CURRICULUM

1. -
Motion; Second; CA JM YC MP SS KH BP

FINANCE

1. Professional Development/Travel:

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that are educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board member's' current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

Date	Employee Full Name	Notes to Administrator	Administrator Approval Date
9/18/2023	Gamage, Matthew	Conquer Mathematics Training, Pompton Plains, NJ -\$11	9/12/23
9/18/2023	Volker, Amy	Conquer Mathematics Training, Pompton Plains, NJ - \$9	9/12/23
9/19/2023	Spring, Melissa	Conquer Mathematics Training, Pompton Plains, NJ - \$0	9/12/23
9/19/2023	Travis, Jeremy	Conquer Mathematics Training, Pompton Plains, NJ - \$6	9/12/23
9/20/2023	Martino, Angelina	Conquer Mathematics Training, Pompton Plains, NJ - \$0	9/12/23
9/28/2023	Adelhelm, Elizabeth	Conquer Mathematics Training, Pompton Plains, NJ - \$13	9/13/23
9/28/2023	Minervini, Kaitlin	Conquer Mathematics Training, Pompton Plains, NJ - \$7	9/13/23
10/2/2023	Monka, RACHEL	Conquer Mathematics Training, Pompton Plains, NJ - \$0	9/13/23
10/2/2023	Thorpe, Alexia	Conquer Mathematics Training, Pompton Plains, NJ - \$10	9/13/23
10/3/2023	Adelhelm, Elizabeth	Conquer Mathematics Training, Pompton Plains, NJ - \$13	9/13/23
10/3/2023	BRUNO, TINA	Conquer Mathematics Training, Pompton Plains, NJ - \$20	9/13/23
10/3/2023	Raczynski, Jamie	Conquer Mathematics Training, Pompton Plains, NJ - \$20	9/13/23
10/3/2023	Scales, Abigail	Conquer Mathematics Training, Pompton Plains, NJ - \$20	9/13/23

10/17/2023	Gamage, Matthew	Conquer Mathematics Training, Pompton Plains, NJ - \$11	9/12/23
10/17/2023	Volker, Amy	Conquer Mathematics Training, Pompton Plains, NJ - \$9	9/12/23
10/18/2023	Spring, Melissa	Conquer Mathematics Training, Pompton Plains, NJ - \$0	9/12/23
10/18/2023	Travis, Jeremy	Conquer Mathematics Training, Pompton Plains, NJ - \$6	9/12/23
10/20/2023	Martino, Angelina	Conquer Mathematics Training, Pompton Plains, NJ - \$0	9/12/23
10/23/2023 - 10/26/2023	Anello, Christine	NJSBA Convention, Atlantic City, NJ - \$200.00	9/14/23
10/23/2023 - 10/26/2023	Cali, Yvonne	NJSBA Convention, Atlantic City, NJ - \$200.00	9/14/23
10/23/2023 - 10/26/2023	Heinold, Kristina	NJSBA Convention, Atlantic City, NJ - \$200.00	9/14/23
10/23/2023 - 10/26/2023	Miscia, John	NJSBA Convention, Atlantic City, NJ - \$200.00	9/14/23
10/23/2023 - 10/26/2023	Perillo, Brian	NJSBA Convention, Atlantic City, NJ - \$200.00	9/14/23
10/23/2023 - 10/26/2023	Priore, Michael	NJSBA Convention, Atlantic City, NJ - \$200.00	9/14/23
10/23/2023 - 10/26/2023	Sabatos, Stacey	NJSBA Convention, Atlantic City, NJ - \$200.00	9/14/23
10/23/2023 - 10/26/2023	CAPONEGRO, STEVEN	NJSBA Convention, Atlantic City, NJ - \$200.00	9/14/23
10/23/2023 - 10/26/2023	CSATLOS, JOHN	NJSBA Convention, Atlantic City, NJ - \$200.00	9/14/23
10/23/2023 - 10/26/2023	INFANTOLINO, PHILLIP	NJSBA Convention, Atlantic City, NJ - \$200.00	9/14/23
11/3/2023	Minervini, Kaitlin	Conquer Mathematics Training, Pompton Plains, NJ - \$7	9/13/23
11/15/2023	Monka, RACHEL	Conquer Mathematics Training, Pompton Plains, NJ - \$0	9/13/23
11/15/2023	Thorpe, Alexia	Conquer Mathematics Training, Pompton Plains, NJ - \$10	9/13/23
11/17/2023	Spring, Melissa	Conquer Mathematics Training, Pompton Plains, NJ - \$0	9/12/23
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11/20/2023	Raczynski, Jamie	Conquer Mathematics Training, Pompton Plains, NJ - \$20	9/13/23
11/20/2023	Scales, Abigail	Conquer Mathematics Training, Pompton Plains, NJ - \$20	9/13/23

11/21/2023	Martino, Angelina	Conquer Mathematics Training, Pompton Plains, NJ - \$0	9/12/23
11/29/2023	Gamage, Matthew	Conquer Mathematics Training, Pompton Plains, NJ -\$11	9/12/23
11/29/2023	Volker, Amy	Conquer Mathematics Training, Pompton Plains, NJ - \$9	9/12/23
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1/9/2024	Scales, Abigail	Conquer Mathematics Training, Pompton Plains, NJ - \$20	9/13/23
1/11/2024	Martino, Angelina	Conquer Mathematics Training, Pompton Plains, NJ - \$0	9/12/23
1/17/2024	Monka, RACHEL	Conquer Mathematics Training, Pompton Plains, NJ - \$0	9/13/23
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1/25/2024	Spring, Melissa	Conquer Mathematics Training, Pompton Plains, NJ - \$0	9/12/23
1/25/2024	Travis, Jeremy	Conquer Mathematics Training, Pompton Plains, NJ - \$6	9/12/23
2/2/2024	Martino, Angelina	Conquer Mathematics Training, Pompton Plains, NJ - \$0	9/12/23
2/26/2024	Gamage, Matthew	Conquer Mathematics Training, Pompton Plains, NJ -\$11	9/12/23
2/26/2024	Volker, Amy	Conquer Mathematics Training, Pompton Plains, NJ - \$9	9/12/23

2/27/2024	Spring, Melissa	Conquer Mathematics Training, Pompton Plains, NJ - \$0	9/12/23
2/27/2024	Travis, Jeremy	Conquer Mathematics Training, Pompton Plains, NJ - \$6	9/12/23
2/29/2024	Monka, RACHEL	Conquer Mathematics Training, Pompton Plains, NJ - \$0	9/13/23
2/29/2024	Thorpe, Alexia	Conquer Mathematics Training, Pompton Plains, NJ - \$10	9/13/23
3/18/2024	Martino, Angelina	Conquer Mathematics Training, Pompton Plains, NJ - \$0	9/12/23
3/19/2024	Adelhelm, Elizabeth	Conquer Mathematics Training, Pompton Plains, NJ - \$13	9/13/23
3/19/2024	Minervini, Kaitlin	Conquer Mathematics Training, Pompton Plains, NJ - \$7	9/13/23
3/20/2024	BRUNO, TINA	Conquer Mathematics Training, Pompton Plains, NJ - \$20	9/13/23
3/20/2024	Raczynski, Jamie	Conquer Mathematics Training, Pompton Plains, NJ - \$20	9/13/23
3/20/2024	Scales, Abigail	Conquer Mathematics Training, Pompton Plains, NJ - \$20	9/13/23

Motion; KH Second; YC 7 yes, 0 no

2. **Approve** the bills list/check register submitted by the Business Administrator/Board Secretary to pay bills and claims through August 31, 2023 in the amount(s) of \$3,747,696.37.

Motion; KH Second; YC 7 yes, 0 no

3. **Approve** the following District financial reports and submission to the Executive County Business Administrator.

Board Secretary's (A148) Report for the Month(s) of August 2023.

Business Administrator /
Board Secretary

Treasurer's (A149) Report for the Month(s) of August 2023.

Business Administrator /
Board Secretary

Motion; KH Second; YC 7 yes, 0 no

4. **Approve** the Report of Transfers submitted by the Business Administrator/Board Secretary for August 31, 2023 in the amount of \$46,054.98.

Motion; KH Second; YC 7 yes, 0 no

5. **Approve** the following Out of District Placement:

<u>Control#</u>	<u>Placement</u>	<u>ESY2023</u>	<u>SY2024</u>
2024-003 (Revised)	Pillar School	\$12,169.20	\$114,415.20
2024-008	Shepard School	N/A	\$ 57,362.76

Motion; KH Second; YC 7 yes, 0 no

6. **Approve** renewing an Occupancy Agreement with New Horizons Camp for the period October 1, 2023 through September 30, 2024. *(On file in Administration Office)*

Motion; KH Second; YC

7 yes, 0 no

7. **Approve** the submission of the “NJ High Impact Tutoring” Discretionary Grant application in the amount of \$58,000.00.

Motion; KH Second; YC

7 yes, 0 no

8. **Approve** a proposal from LAN Associates, District Architect/Engineer to review structural support at Briarwood School to accommodate a “Vestibular Swing” for the Special Education Programs at a cost not to exceed \$2,600.00.

Motion; KH Second; YC

7 yes, 0 no

9. **Approve** a Shared Services Agreement with the Hanover Park Regional School District for the Maintenance of Student Transportation Vehicles for the 2023/2024 fiscal year. *(On file in the Administration Office)*

Motion; KH Second; YC

7 yes, 0 no

FACILITIES

1. **Approve** the following facility requests:
(subject to changes pending circumstances and adjustments to local, state, federal health guidance)

Control#	Organization	Category	Location	Date
2309-0000	PTA Open Meetings	B	RMS Learning Commons	9/19/23
2309-0001	PTA Fall Fest	B	RMS Entire Building	9/29/23
2309-0002	Girl Scout Brownie Troop 98277 Monthly Meetings	D	BWD Teacher's Lounge	Oct 2023-June 2024
2309-0004	Mr. B's Halloween Enrichment Night: Grades K-2	E	BWD MPR	10/18/23
2309-0005	Mr. B's Halloween Enrichment Night: Grades 3-5	E	BWD MPR	10/26/23
2309-0006	Holy Family CYO Basketball	D	RMS Gym	Nov 2023-Feb 2024
2309-0007	NHDC Open Houses	E	BKL Learning Commons	11/18, 12/9, 1/6, 2/10
2309-0008	Mr. B's Brain Games Enrichment Class	E	BKL STEAM Room	Nov-Dec 2023
2309-0009	Mr. B's Arts & Crafts Enrichment Class	E	BWD Teacher's Lounge	Jan 2024
2309-0010				
2309-0011	FP Youth Soccer Association	D	RMS & BKL Gyms	Jan-Mar 2024
2309-0012	HP Youth Wrestling	D	RMS Gym	Dec 2023 - Feb 204
2309-0013	Park East Baseball	D	RMS Gym	Jan-Feb 2024
2309-0014	Academy of St. Elizabeth Winter Show	D	RMS Auditorium	12/3/23
2309-0015	A Work of Heart Productions - Winter Show	E	RMS Auditorium	12/8/23-12/9/23
2309-0016	PTA 8th Grade Dance Meeting	B	RMS Learning Commons	10/4/23
2309-0017	PTA Kindergarten Fun Night	B	BWD MPR	10/17/23
2309-0018	Dragon Army Basketball	E	RMS Gym	Nov 2023-Feb 2024
2309-0019	Sanskriti of NJ Garba Dance Event	E	RMS Gym, Outdoors	Oct 6-7, 2023
2309-0020	Girl Scouts Meeting (Sheehan)	D	BWD K Atrium	Oct-Dec 2023
2309-0021	Girl Scouts Troop Meeting 97353	D	RMS Learning Commons	Oct 2023-June 2024
2309-0022	Paul Provan - Birthday Party	E	BKL Gym	10/1/23, 10/12/23

Motion; KH Second; YC

7 yes, 0 no

2. Approve submission of the “Application for Dual Use Of Educational Space/ 2023-2024 School year to the Executive County Superintendent of Schools for the following:

- Briarwood School
 - Room 13 SGI Speech/Speech
 - Room 18 SGI Resource Room/Related Services/CST
 - Room 22 SGI BSI/BSI

Motion; KH Second; YC

7 yes, 0 no

3. Approve the submission of the following plan(s)/document(s) for the 2023-2024 fiscal year;
(On file in Administration Office)

- Integrated Pest Management (N.J.S.A. 13:1F-19)
- Indoor Air Quality (NJAC 12:100-13)
- AHERA Asbestos Hazard Emergency Response Act of 1986, (Public Law 99-519)
- Right to Know Survey Update (N.J.S.A. 34:5A-1 et. seq.)
- Health and Safety Evaluation of School Buildings Checklist(s) 2023-2024 (NJAC 6A:26-6.1) and (NJAC 6A:26-8.1)

Motion; KH Second; YC

7 yes, 0 no

TRANSPORTATION

1. Approve the following field trip requests:

(subject to changes pending circumstances and adjustments to local, state, federal health guidance)

School	Staff Member	Date	Trip Location	Class/ Group	Team Leader
RMS	K. Stein, TBD	10/19/23	HPHS 8th Grade Shadow Day, East Hanover, NJ	Gr. 8	K. Stein
RMS	V. Putignano - TBD	Feb. - TBD	Consortium Volleyball, Morris Plains	Gr. 6-8	V. Putignano
RMS	V. Putignano - TBD	April - TBD	Consortium Math Relay, Oak Knoll School, Summit, NJ	Gr. 6-8	V. Putignano
RMS	V. Putignano - TBD	1/23/24	Consortium Gen. Knowledge, Central	Gr. 6-8	V. Putignano
RMS	V. Putignano, L. George	12/07/23	Consortium Spelling Bee, Delbarton	Gr. 6-8	V. Putignano
RMS	V. Putignano, N. Esposito	10/17/23	Consortium Chess, Central	Gr. 6-8	V. Putignano
RMS	V. Putignano - TBD	Oct. - TBD	Consortium Problem Solving, Morris Plains	Gr. 6-8	V. Putignano
RMS	V. Putignano - TBD	March - TBD	Consortium World Languages, Frelinghuysen	Gr. 6-8	V. Putignano
RMS	A. Lynch, M. Leone	10/17/23	RMS Choir and Band, HP, Hanover Park, NJ	Gr. 8 Choir	M. Leone
RMS	K. Barta, J. Bulleit	10/26/23	Thomas Edison Museum, West Orange, NJ	Tech. Club	K. Barta
RMS	K. Barta, J. Bulleit	1/11/2024	Montclair Art Museum, Montclair, NJ	Art Club	K. Barta
RMS	D. Ring, K. Shelus	11/14/23	Jets Facility, Florham Park, NJ	Gr. 6	Dan Ring

RMS	Karen Stein - TBD	6/12/23-6/13/23	Gettysburg/Hershey Park	Gr. 8	Karen Stein
BKL	J. Davis, J. Munzer, C. Volpe, J. Herzog, D. Brien, H. Marrero, K. Ries, C. DeStefano, M. Tutela, A. Frasso S. Roma, B. Liaw	10/13/23	Hanover Lanes, East Hanover, NJ	MD LLD BKL	J. Davis
BKL	K. Ford, J. Silverman	10/30/23	FDU Madison Campus, Monninger Center, Madison, NJ	Peer Leadership	K. Ford
BKL	Jill Alcuri, C. O'Brien, W. Tedesco, K. Cogan, A. Volker, M. Gamage, K. Pasculli, Aides	10/25/23	Sterling Mining Museum, Ogdensburg, NJ	Gr. 3	J. Alcuri
BWD	A. Conroy, D. Avanzato	11/01/23	Early Trades Museum, Madison, NJ	Gr. 2	L. Van Way
BWD	L. VanWay, J. Ferrante, Aides, Nurse, E. Adelhelm, K. Berlin	11/02/23	Early Trades Museum, Madison, NJ	Gr. 2	L. Van Way
BWD	J. Fellippello, L. VanWay	11/03/23	Early Trades Museum, Madison, NJ	Gr. 2	L. Van Way

Motion; KH Second; YC 7 yes, 0 no

2. Approve the following billing rates for contracted Student Transportation for the period SY2023/2024.

- M-F \$61.16
- Saturday \$91.74
- Sunday \$122.32

Motion; KH Second; YC 7 yes, 0 no

K. OLD BUSINESS/NEW BUSINESS:

L. CORRESPONDENCE/COMMUNICATIONS: Dr. Capnegro reported the upcoming fundraiser for Halo of Angles

M. ADJOURNMENT

Ms. Cali motioned to adjourn the meeting at 8:07pm. The motion received a second from Ms. Anello and passed by unanimous consent.

Respectfully submitted,

John Csatlos
Business Administrator/Board Secretary

